User Guide for A110 Service Learning Showcase

Document Purpose
This document provides the instructions for students to make use of A110 Service Learning Showcase website.

Document Audience
Students of A110 who participate in Service Learning Project

Introduction
A110 Service Learning Showcase website is a motivational example of the service learning project. It provides a platform for students to submit their websites, view others’ works and vote the websites. Also, it provides the instructors and agencies with a convenient way to view students’ works and make selections.
Checklist

1. Login to Service Learning Showcase website

   1.1. The link to the website: 
       http://www.cs.indiana.edu/cgi-pub/a110/PHP5/public/

   1.2. Go the link, you will see the homepage of the website:

   1.3. Click on For Students & Instructors, then the Authentication windows will pop up. You should use your IU account to log on, you will be directed to the Students and Instructors’ home page.
2. Register your group and upload your URL

2.1. In the home page for students and instructors, click on Upload URL of a Site, you will see the following page:

2.2. You lab section and name will be displayed at the first line under the Member Information section, you can then search by section number first and add the people who will be working with you into this group. You can choose one or two group members. Please notices that you will be automatically added into this group so don’t choose yourself again as group member though the drop down list.

2.3. Put the URL link of your website into the URL Link text field using the following format:

   http://mypage.iu.edu/~username/

2.4. Choose which agency your website is for and then click the Submit button.
2.5. If this operation is successfully done, you will see the Successfully Posted on the webpage.

3. Register your group and upload your URL

3.1. After a group is created, every group member can log in and edit the uploaded group information by clicking the Edit the Uploaded URL link.
3.2. You can add group members, edit uploaded URL and change the Agency your group’s website is for in this page. Click Submit button when you finish editing.

3.3. If you want to quit this group, please click the Quit button at the bottom of the page. Please notice that after all group members having quit one group, all the information about this group will be deleted automatically from the database.

4. Browse websites and vote

4.1. If you want to browse the website you just created or the websites your classmates created, you can click each agency’s name on the left navigation bar.
Then all the websites made for that agency will be displayed on the webpage with the snapshot, ratings and raters for each website.

4.2. You can then click on one website to see more details and vote for this site. You can vote by choosing the ratings from the drop down list at the bottom, please notice that you can vote for each website at most once.


**Operations**

- Upload URL of a Site
- Edit the Uploaded URL
- Manage the Groups
- Section Information

<table>
<thead>
<tr>
<th>Title</th>
<th>yangchen</th>
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<tbody>
<tr>
<td>Link</td>
<td><a href="http://www.iub.edu/">http://www.iub.edu/</a></td>
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<tr>
<td>Description</td>
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<tr>
<td>Snapshot</td>
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<tr>
<td>Groupmember</td>
<td>yangchen</td>
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<tr>
<td>Groupmember</td>
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</tr>
<tr>
<td>Groupname</td>
<td>Virtu Project</td>
</tr>
<tr>
<td>Voter: Chen Yangvi</td>
<td>Rate this site down</td>
</tr>
</tbody>
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